**PARENT – HELPERS**

Thank you for volunteering your services as a Parent-Helper at the school. We recognise that Parent-Helpers have an important role to play and their help is greatly valued by all the staff.

The role of Parent-Helper can be a sensitive one and to enable this partnership to be successful you are asked to comply with the following:

* Please always respect that confidentiality is needed at all times
* Please support the staff in reinforcing school rules
* Never pick children up or carry them.
* Always sign in and out in the School Visitors’ Book.
* Always wear your ‘Helper’ Badge in school
* It is inappropriate to bring babies or toddlers when you are helping in school except in special circumstances and only by prior arrangement.
* Remember that ‘best clothes’ may not be the most appropriate clothes to wear when helping in school.
* Please read the school’s Health and Safety Policy and become familiar with the Fire Drill.
* Remember that staff are here to help you. Don’t be afraid to ask questions or to seek advice or information.

We do hope that you enjoy the time that you spend here at the school.

I have read the above information concerning the role of Parent-Helpers at X School and accept the advice and conditions described.

Signed: ----------------------------- Name (print) ------------------------------

Parent of: ----------------------------- Class/es: --------------------------------

Helping in class/es: --------------------------------- On: ------------------------------------------