**Church of England School**

*SUPPLY TEACHER GUIDELINES*

**Child Protection and Safeguarding**: If a child makes a disclosure or you are concerned with the presentation or well-being of a child, in the first instance ask for ‘Record of Concern’ and record your notes. Then you must hand it directly to the DSL (designated safeguarding lead) who will advise you on next steps.

DSL X (Headteacher), Deputy DSL X (assistant Head), DLS for governors X or LADO X (local authority designated officer) 0000 000 0000.

The Designated Leads for Child Protection are:

X  
X

**SCHOOL TIMES AND PROCEDURES**

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**ASSEMBLY**

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**END OF SESSIONS**

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**CLUBS**

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**FIRE PROCEDURES**

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**GENERAL**

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