



LDBS SCHOOLS BULLETIN

November 2016

Please pass this bulletin on to all members of the leadership team,
governors and Heads of RE / RE Co-ordinators

<http://schools.london.anglican.org/>

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Message from Inigo Woolf and Liz Wolverson

We hope you had a really restful half term and feel ready for the next few weeks and the run up to Christmas. Please make sure you have January 20th in your diary when schools are invited to St Paul's Cathedral for a service to celebrate the achievements of church schools in London. Each school will be invited to send staff, governors and pupil representatives. We hope that this will be the first of many annual services in the Cathedral.



LDBS News

Congratulations

Ofsted and SIAMS inspection Grades

We offer our congratulations to the following schools who were rated either 'Outstanding' or 'Good' in their recent OFSTED or SIAMS inspections.

- St Paul's Mill Hill Primary School, Barnet – Outstanding (SIAMS)
- St Paul's Primary School, Camden – Good (Ofsted)
- Meridian Angel Primary School, Enfield – Good (SIAMS)
- St John of Jerusalem Primary School, Hackney – Good (Ofsted)
- St Luke's Primary School, Tower Hamlets – Good (Ofsted)

Safeguarding

The following documents have been added to the [Safeguarding](#) page on the LDBS website:

- Keeping Children Safe poster
- Supply Teachers Guidelines template
- Head Injury Advice card
- Parent Helper advice
- Volunteer Readers advice
- Legal duty information for schools.

Please ensure that you have evidence of CSE training for DSLs (or can show it was covered in recent DSL training) as several schools have been asked for this in Ofsted inspections this term.

Westminster Abbey Choir School

Westminster Abbey Choir School is offering a unique opportunity for boys to join the school. Boys usually join in Year 3 or 4 and are taught in classes of about 7 pupils. They are offering a wide ranging creative, sporting and academic education. Pupils do not have to be experienced musicians when they join but they need to show an aptitude for, and enjoyment of, singing. The boys are Boarders at the school although in the first year they normally go home for weekends.

There are funds available to assist with costs or in some cases to cover all costs.

In addition the choir school, as part of their outreach programme, would like to invite classes to come and experience the life of a chorister and they are also willing to come and sing at your school.

For more information please visit www.westminster-abbey.org/choir-school, telephone 020 7654 4918 or email the headmaster on headmaster@westminster-abbey.org



HR & Recruitment Advice

Prohibition Checks for Non QTS Staff

In the last mailing we provided information on how to carry out the prohibition check on staff, to ensure that no member of staff that carries out teaching in your school, has been prohibited as per Paragraph 91 of the 2016 Keeping Children Safe in Education guidance. An updated process is below:

1. You go to <https://teacherservices.education.gov.uk/> and click on the box marked employers.
2. You then enter the school's log in details.
3. At the next screen, look at the list of checks on the right hand side and click on 'Teachers and Other Prohibited from Teaching'.
4. This is an alphabetical list which you then need to search through for each individual member of staff by surname.
5. The check can then be evidenced in the SCR with the name of the checker and date it was carried out.

Admissions Policies

Don't forget that you must consult the Diocese before anyone else when changing your admissions policy. You will need to do this early now to ensure that you are able to consult more widely between 1st October and 31st January. All admission authorities must determine their policies by 28th February even if there have been no changes. For advice or further information please contact Penny Harvey by telephone: 020 7932 1151 or email: penny.harvey@london.anglican.org

Recruitment Advertising

Primary Schools offer

For the Academic Year starting September 2016, the LDBS has signed a contract with The Guardian whereby Primary Schools can place an **unlimited** number of adverts on Guardian Jobs for a one-off annual fee of £250 this covers **all roles** including Leadership and Support, full and part-time.

The arrangement also allows adverts to be upgraded to the Gold Package, for an additional charge of £500 per advert, which will see adverts pushed to teaching audiences across theguardian.com, The Guardian Teacher Network, Facebook and LinkedIn.

As an introductory offer, we have **1 Free upgrade** for each of the first 10 Schools requesting an upgrade.

If you would like to sign up for the package, please complete and return the form in the document section of the mailing to the LDBS Administration Team here at Diocesan House.

Please get in touch with either [Pat Regan](#) or [Kate Roskell](#) if you have an existing Guardian package that is due for renewal in the near future.

Secondary School Recruitment Service

Please contact [Penny Roberts](#) or [Kate Roskell](#) for more information, or to place a Guardian advert.



Religious Education and Collective Worship

RE Subject Leader Meetings 2016-17

The next RE subject leaders meetings will be held on:

- Thursday 23rd February 2017 (1.30pm – 4pm), and
- Thursday 22nd June 2017 (1.30pm – 4pm)

Both sessions will be held in the main hall at our offices in Pimlico. More details will be available later in the term but in the meantime please save these dates in your diaries.

Godly Play for Schools course

Dr Rebecca Nye and Sue North-Coombes will be leading a 3 day accredited 'Godly Play for Schools' course in the Godly Play classroom at Holy Trinity Primary School (Hillingdon). The course starts on Wednesday 30th November and costs £295. For more information and to book a place please visit the [Godly Play](#) website.



Governors & Governance

Governors' Training Programme

The training programme has been constructed to reflect the key messages in government guidance. We will add sessions during the year, and would particularly draw your attention to the following sessions:

2016/17 AUTUMN SCHEDULE

Wednesday 9 th November	10am – 12.30pm	Ensuring the sound, proper and effective use of the school's financial resources
Thursday 10 th November	6.30pm – 8.30pm	Ofsted update for Governors (<i>Venue: Committee Room 2 in the Civic Suite of Kensington Town Hall</i>)
Thursday 24 th November	10am – 4pm	Introduction to being a Governor

2016/17 SPRING SCHEDULE

Thursday 26 th January 2017	10am – 12.30pm	Governors' Panel Hearings
Thursday 26 th January 2017	1.30pm – 4pm	SIAMS: The Statutory Inspection of Anglican & Methodist Schools
Monday 30 th January 2017	10am – 12noon	Making sense of SECONDARY School Performance Data: an overview of Raiseonline and performance tables
Wednesday 15 th February 2017	10am – 3.30pm	Introduction to being a Governor
Tuesday 27 th February 2017	10am – 12noon	Ofsted – the New Inspection Process
Tuesday 14 th March 2017	10am – 12noon	Governors Roles and responsibilities for Safeguarding

Further details and an application form can be found on the [LDBS website](#).

Governing Body Membership Update

If you haven't already done so please remember to send Leanne Gowar your schools Governing Body membership list by post, fax (020 7932 1111) or by email on governor.appointments@london.anglican.org

If you have not already done so please remember to update information on maintained school governors, and academy trustees, members and local governors on Edubase as part of the establishment of a National Database of Governors. This is a legal requirement and further information was provided in the July 2016 bulletin.

Filling a LDBS Foundation Governor Vacancy

Does your school have a LDBS Foundation Governor vacancy? The LDBS has a governor pool of over 20 prospective governors looking to volunteer in Church of England schools. Each of these candidates has already been approved by the Appointments Panel and are waiting to find a suitable school. If you would like to see the governor pool database please email governor.appointments@london.anglican.org or telephone: 0207 932 1159.

Governing Body Minutes

Please send your governing body minutes directly to Leanne Gowar by post to: LDBS, 36 Causton Street, Pimlico, London, SW1P 4AU or email them to leanne.gowar@london.anglican.org



Grow Education Partners

Website: www.grow-education.org



: @Grow_Education

Grow Education Partners 2016-17 Service Provision

Do take a look at the [Grow website](http://www.grow-education.org) for details of our Leadership Support Packages, HR Service and Recruitment & Retention Service. For more information please email the administrative staff on grow@london.anglican.org or speak to your school adviser.

Headteacher Performance Management

Headteacher Performance Management is essential in achieving the best outcomes for pupils, as well as for developing the full potential and job satisfaction of Headteachers. The process needs to be clear, efficient and effective.

Grow Education Partners have trained a team of very experienced professionals to carry out this process on behalf of the Governing Body, providing quality assurance for Governors and Headteachers. For more information please visit the [Grow Education Partners website](http://www.grow-education.org) or email grow@london.anglican.org

Grow Training and Development Programme

The table below shows the training sessions provided in the Autumn term. You can select and register for any of these courses on the [Grow Website](http://www.grow-education.org) or by email to grow@london.anglican.org

Subject area	Course Title	Date(s)
NQT Programme	RE: Teaching Christianity in School	Wednesday 2 nd November 2016
	Finding and keeping your presence in the classroom	Wednesday 23 rd November 2016
	Inclusion	Wednesday 7 th December 2016

EYFS	Developing Good to Outstanding Practice in Early Years (Day 1)	Thursday 3 rd November 2016
Literacy	Phonics EYFS/KS1	Tuesday 15 th November 2016
	Phonics KS2	Tuesday 15 th November 2016
Safeguarding	CEOP E-Safety	Monday 14 th November 2016
Science	Effective assessment procedures	Monday 7 th November 2016
	The role of the science leader	Wednesday 30 th November 2016
Mathematics	Building Mastery in Mathematics: Leading the Change	Monday 21 st November 2016
	Building Mastery in Mathematics: Teaching Techniques	Tuesday 22 nd November 2016
Computing	Leading the Primary Computing Curriculum in your school	Tuesday 29 th November 2016

 Teaching London	<h2>Teaching London</h2> <p>Website: www.ldbsscott-teacher-training.org  : @LDBSSCITT</p>
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Applications for the Assessment-Only Route (AOR) to Qualified Teacher Status (QTS) for Primary and Secondary teachers can be made at any time in the year

Suitable for unqualified, experienced teachers, including those who trained abroad, who need to gain QTS. The start date is flexible - candidates can apply for this route at any point throughout the year – and can gain QTS in their current school by portfolio and assessed practice. The whole process can be completed in one term

If you are:

- ✓ An unqualified teacher with at least two years' teaching experience in two schools
- ✓ An experienced teacher, with a degree, who can achieve qualified teacher status (QTS) *without* any further training

then apply now and you could be qualified within twelve weeks.

Contact us now for further information:
 Tel: 0207 932 1126; Email: scitt.admin@london.anglican.org

School Direct teacher training

GET IN EARLY.....applications for School Direct teacher training will open in October. If you know anyone who is interested in applying for teacher training send them along to our free workshops

You can hear first-hand about what schools look for when recruiting trainees and get valuable advice about how to go from application to offer.

In the **Application Workshop** you will get a good overview of all the training options available, including the pros and cons of each. We'll discuss student finance options and how to apply via UCAS. We will cover how you should complete your application form and how to write a really strong, persuasive personal statement in order to secure your interview.

In the **Interview Workshop** we'll help you to develop your interview skills. We'll cover what activities you might be asked to do, what types of question you can expect and how to answer in detail. We'll do some practice interviews where you can put your knowledge to the test and get instant feedback.

Each workshop will last an hour and they run consecutively so if you want, you can do one after the other.

Schedule of Workshops this term

DATE	TIME		VENUE
	Workshop 1	Workshop 2	
2 nd November 2016	5 – 6pm	6-7pm	All our workshops take place at Teaching London 2, West End Lane, NW6 4NT
16 th November 2016	5 – 6pm	6-7pm	
7 th December 2016	5 – 6pm	6-7pm	

Please register via email to: scitt.admin@london.anglican.org

For more information, please see our website www.teachinglondon.org

Follow us on Twitter [@LDBSSCITT](https://twitter.com/LDBSSCITT) and [Facebook](https://www.facebook.com/LDBSSCITT) for the latest information.



Resources

Maths Hub: Core Maths Workshop

On 9th November 2016 (2pm-5pm) the Central London Maths Hub will provide a free workshop aimed at those that are currently teaching Core Maths or those that are interested in starting to teach Core Maths at their school.

Now that schools have the first set of examination results for Core Maths, a primary objective for this session is to find out what lessons have been learned during the two-year pilot that should inform our future teaching.

This will include an opportunity to reflect on the examiners' reports for the OCR, Edexcel and AQA papers. At least an hour will be devoted to sharing some of the successful teaching approaches used over the last two years; there will also be a chance to raise topics that still present particular difficulties for students.

To book a place please visit: <https://www.eventbrite.co.uk/e/free-maths-hub-core-maths-workshop-in-central-london-st-marylebone-tickets-27701679469>

Raising Achievement in Junior Reading course

St Matthias Primary School (Tower Hamlets) is inviting Primary Headteachers, Members of the SLT and Subject Leaders to a free full day professional development session entitled '*Raising Achievement in Junior Reading: Developing Comprehension to meet the demands of the new English curriculum*'. The course, which will be led by Nikki Gamble and sponsored by Oxford University Press, will be held on Thursday 26th January 2017. For more information please see the flyer in the document section of this bulletin.



Reminders

Prom Praise for Schools

The next Prom Praise for Schools (PP4S) concert will be held on 21st March 2017. Prom Praise for Schools (PP4S) is a joint project between Langham Arts Trust and the London Diocesan Board for Schools. It is a child-friendly version of the All Souls Orchestra's world-renowned Prom Praise event which fills the Royal Albert Hall every year. The theme for 2017 will be based on the story of the Lost Son (Luke 15) which will be explored with the use of song, dance, classical music and Beat Boxing. Revd Gavin Tyte, author of The Beatbox Bible and Chaplain to the beat boxing community will be joining the event.

If you would like to attend the concert please register now using the [online registration form](#).

Special Anniversaries in 2017

Are you celebrating a significant anniversary in 2017? On 20th January 2017 the LDBS will be holding an afternoon service in St Paul's Cathedral and we would love to be able to celebrate your schools anniversary. If you are celebrating in 2017 please let us know as soon as possible by emailing leanne.gowar@london.anglican.org.

Secondary Headteachers' & Secondary Deputy/Assistant Headteachers' Meetings 2016-17

Secondary Headteacher meeting dates are listed below and are held at London Diocesan House. Secondary Deputy / Assistant Headteacher meetings are run jointly with Southwark Diocese Board of Education (SDBE), the venues are listed below.

Refreshments are available 30 minutes before the start of each meeting. To register for any of these meetings, to suggest agenda items or to join the mailing list please email kate.roskell@london.anglican.org.

Secondary Headteachers' Meetings

Thursday 9 th March 2017	2.30 – 4.30pm	London Diocesan House, 36 Causton Street, SW1P 4AU
Thursday 15 th June 2017	2.30 – 4.30pm	London Diocesan House, 36 Causton Street, SW1P 4AU

Secondary Deputy / Assistant Headteachers' Meetings

Tuesday 7 th February 2017	9.30 – 11.30am	SDBE, 48 Union St, London, SE1 1TD
Thursday 29 th June 2017	9.30 – 11.30am	London Diocesan House, 36 Causton Street, SW1P 4AU

Secondary Head of Sixth Form Meetings

Friday 27 th January 2017	9.30 – 11.30am	SDBE, 48 Union St, London, SE1 1TD (tbc)
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LDBS Newsletter

We really enjoy hearing about our schools and their achievements, whether they are academic, sporting, musical or just entertaining. If any school would like to send us pieces of work e.g. outstanding poems, newspaper cuttings, news items, a special card or poem that your children have made – these would be a great feature. The next issue of the Newsletter will include a feature on Spring events. Please send all items by post, email or fax to: Mitch Gallacher at LDBS, Diocesan House, 36 Causton Street, London, SW1P 4AU; Fax: 020 7932 1111; Email: mitch.gallacher@london.anglican.org *Please make sure you have parental permission for any photos.*



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The Guardian Advertising Package 2016-17

Consent Form

Administration Team
London Diocesan Board for Schools
London Diocesan House
36 Causton Street
London SW1P 4AU

Dated

Dear Sir/Madam

The Guardian Advertising Package

School

The Board of Governors hereby confirms its wish to sign up for the Package at a Fee of £250 for the 2016/17 Academic Year.

Signed

Date

Name

Position

Please return this form to the LDBS Administration Team at the above address or by email to leanne.gowar@london.anglican.org

Primary Head teachers, Members of SLT and Subject Leaders are invited to attend FREE PD* with

Nikki Gamble

Raising Achievement in Junior Reading:

Developing Comprehension to meet the demands of the new English curriculum

I would like to invite you to join me from 9:00am on Thursday 26th January 2017 to reflect on the demands of the new English curriculum and how to take the teaching of reading at KS2 (including guided reading) through to the next level. The day focuses on the teaching of comprehension at KS2, and will illustrate the importance of interpreting the National Curriculum requirements in the context of a pedagogy that provides challenge and develops independence and responsibility.

The session, sponsored by **Oxford University Press** and organised by **St Matthias Primary School** offers the opportunity to attend a free full day of professional development (full agenda attached)

- ❖ Session 1: Junior Reading: The Context
- ❖ Session 2: Developing Reading Comprehension : A 6 Step Process
- ❖ Session 3: What does it look like in your classroom and implications for your school

Numbers will be limited (2 delegates max per school) so please book early with your name, school address and postcode, email address and position– register by emailing csealy.211@lgflmail.org by 3rd January 2017

Thank you, I will look forward to meeting you.

With Best Wishes

Nikki Gamble (*Independent Literacy Consultant*)

*There will be a non-profit charge of £10 made by the organiser to cover the cost of the venue and refreshments.



Nikki Gamble is the founder and Director of Just Imagine Story Centre. Formerly a teacher and lecturer in education, Nikki has been involved in reading promotion and development for over 30 years. She is an Honorary Fellow at the University of Winchester and is serving on the national committee of UKLA. Nikki is passionate about the teaching of reading and writing, with a particular focus on developing children's skills as they progress through the junior years. She is a consultant on the

Sponsored by