



## LDBS SCHOOLS BULLETIN

March 2017

Please pass this bulletin on to all members of the leadership team,  
governors and Heads of RE / RE Co-ordinators

<http://schools.london.anglican.org/>

### Bulletin Contents

<b>Message from Inigo Woolf</b>	1	Filling a LDBS Foundation Governor Vacancy	
		Governing Body Minutes	
<b>LDBS News</b>	2	<b>Resources</b>	5
Congratulations		Royal Mail Christmas Stamp Design Competition	
LDBS Primary School Adviser Advert		Divine Poetry Competition 2017	
School Subscriptions		<b>Grow Education Partners</b>	6
School Anniversaries in 2018		Training and Development Programme	
Determined Admissions Policies		Service Provision	
William Davis Trust		<b>Teaching London</b>	6
Kick London & the Diocese of London		Assessment-Only Route to QTS	
RAISEonline replacement service		Graduate Teaching Assistant workshop	
<b>Safeguarding Advice</b>	3	<b>Upcoming events</b>	7
Safeguarding advice		Headteachers' & Secondary Deputy /	
<b>Religious Education and Collective Worship</b>	4	Assistant Headteachers'	
RE Subject Leader Meetings		<b>Reminders</b>	8
RE Syllabus		School Census forms	
Christian Aid Week		LDBS Newsletter	
<b>Buildings and Finance</b>	4	The Key Service for School Leaders and The Key for	
Insurance for VA schools		School Governors	
<b>Governors and Governance</b>	5		
Governor Training Programme Governing Body			

### Message from Inigo Woolf

We are looking forward to the popular Prom Praise evening at the Royal Albert Hall which is taking place on 21<sup>st</sup> March 2017.

The consultation on fair funding for schools closes on 22<sup>nd</sup> March 2017 and we would like to make a submission but so far no schools have come back to me with any evidence as to the proposals being unfair. It is difficult to write a critique without your support.



## LDBS News

### Congratulations

#### Ofsted and SIAMS inspection Grades

We offer our congratulations to the following schools who were rated either 'Outstanding' or 'Good' in their recent OFSTED or SIAMS inspections.

- St Paul's Mill Hill Primary School, Barnet – Outstanding (Ofsted)
- St Mary's & St John's School, Barnet – Outstanding (SIAMS)
- Princess Frederica Primary School, Brent – Good (Ofsted)
- Christ Church Primary School, Albany Street, Camden – Good (Ofsted)
- St Mary & St Pancras Primary School, Camden – Good (SIAMS)
- St Paul's Primary School, Camden – Good (SIAMS)
- St Mary Magdalene Academy, Islington – Good (Ofsted)
- St Nicholas Primary School, Surrey – Good (Ofsted)
- Bishop Wand School, Surrey – Good (Ofsted)

### LDBS Primary School Adviser Advert

The LDBS is currently advertising for a new Primary School Adviser to join our team in September 2017.

This is a rewarding and challenging post for someone with extensive and successful experience in leading and managing a primary school. He or she will possess the high-level skills and qualities needed to give professional and personal support to headteachers and governors in their work or maintaining and developing high-quality schools rooted in Christian values actively serving their local communities.

The Diocese of London is made up of 18 Local Authorities north of the Thames and within the M25. LDBS Primary Advisers undertake a wide range of duties and tasks in support of schools in conjunction with local authority partners. The post is likely to cover schools in Inner London. Advisers also work as part of Grow Education Partners consultants, providing school improvement services for Church and Community schools.

Applicants should be practising Christians committed to the distinctive role of the Church of England in education and of Church of England schools in particular. The requirement to be a practising Christian is because you will be expected to advise on developing the Christian mission and ethos of Church of England Schools.

For an informal discussion about this post, please contact Kate Roskell, Co-ordinating Adviser on [kate.roskell@london.anglican.org](mailto:kate.roskell@london.anglican.org) or 020 7932 1156. Further details and an application form can be obtained from Robert Bullett on 020 7932 1161 or [Robert.bullett@london.anglican.org](mailto:Robert.bullett@london.anglican.org).

Closing date: Wednesday 8<sup>th</sup> March 2017; Interviews: week beginning 20<sup>th</sup> March 2017

### School Subscriptions

LDBS Core School Support Service Subscriptions for 2017/18 will remain unchanged from the 2016/17 financial year at £10.50 for the first 500 pupils and £6.48 for pupils thereafter.

### School Anniversaries in 2018

Are you celebrating a significant anniversary in 2018? If you are celebrating in 2018 please let us know by emailing [leanne.gowar@london.anglican.org](mailto:leanne.gowar@london.anglican.org).

### Determined Admissions Policies

Can you make sure that you send a copy of your determined arrangements to Penny Harvey as soon as possible (email: [penny.harvey@london.anglican.org](mailto:penny.harvey@london.anglican.org)). You will also need to send a copy to your Local Authority.

### **William Davis Trust**

There will not be any bidding process this year for small grants from the William Davis Trust for schools in Hackney as the trust wishes to accumulate funds for a larger and more long term project in the future. Please contact Sally Moore (LDBS Adviser for Hackney) (Email: [sally.moore@london.anglican.org](mailto:sally.moore@london.anglican.org)) if you have any queries about this change.

### **Kick London and the Diocese of London**

As part of Sport Priority of Capital Vision 2020 the Diocese of London is working with Kick London to increase the impact of Christian based sport and physical activity ministry in church schools. Kick London delivers PE national curriculum, street dance and solutions focused mentoring laced with Christian values both in and out of school hours, including holiday programmes. Kick's values based approach supports SMSC development, helping schools to meet OFSTED and SIAMS criteria. Kick currently works in 40 schools with 6,000 young people a week across London and the diocese is keen to see its work with both church schools and parishes expand.

For more information or to get Kick going in your school contact Joe Lowther at [joelowther@kicklondon.org.uk](mailto:joelowther@kicklondon.org.uk) or visit the website: [www.kicklondon.org.uk](http://www.kicklondon.org.uk)

### **RAISEonline replacement service**

In April 2017 the Department of Education will be launching a new service which will provide schools and other existing user groups with detailed performance analysis to support local school improvement as a replacement to RAISEonline.

The DfE have worked with users to ensure the service will be easier to navigate and use, whilst retaining familiar tools such as filters. Access will be granted through 'Secure Access', in line with other DfE services.

As the new service is DfE led, the Ofsted Helpdesk will close on 31<sup>st</sup> March 2017. The DfE are working with Ofsted to ensure as smooth a transition as possible for users.

For more information and any updates please check the [RAISEonline Latest News page](#).



## **Safeguarding Advice**

### **Safeguarding Advice**

Safeguarding is a high priority in inspections. Last term several issues emerged for schools which caused additional difficulties and upheaval. Please ensure you have referred to the documents on our website under ADVICE /safeguarding, in particular the self-evaluation document, which will support you in ensuring you are compliant. There are also additional documents on Child Protection files which are helpful.

If you have any safeguarding queries please do contact your link adviser or Helen Ridding by email on [Helen.ridding@london.anglican.org](mailto:Helen.ridding@london.anglican.org)



## Religious Education and Collective Worship

### RE Subject Leader Meetings 2016-17

The next primary RE subject leaders meeting will be held on:

**Thursday 22<sup>nd</sup> June 2017 (1.30pm – 4pm)**

This session will provide RE leaders with dedicated time and support to review and evaluate RE within their own school context. During the afternoon, RE leaders will have the opportunity to develop a new RE action plan for 2017-18 and also work on the RE section of the SIAMS SEF.

The session will be held in the main hall at our offices in Pimlico. To book a place please email [Valentina Colussi](mailto:Valentina.Colussi).

### RE Syllabus

Pending the upload of the Diocesan Easter units, schools may like to refer to the Easter materials and lesson plans from 'Easter Pause Day' available on the Guildford Diocesan website –

<http://www.cofeguildford.org.uk/education/our-school-services/re/pause-days/easter-pause-day>

Further resources to support the teaching of Lent and Easter may also be found on the RE: quest website –

<https://request.org.uk>

### Christian Aid Week (14-20<sup>th</sup> May 2017)

For the past few years, news headlines have been dominated by stories of conflict and the people who are fleeing from fighting and seeking refuge. There have been lots of debates about what the political response should be to the refugee crisis in Europe and beyond. Christian Aid believes that all people, including refugees, should be safe and looked-after.

Christian Aid Week (14<sup>th</sup>-20<sup>th</sup> May 2017) resources are designed to help your pupils understand more about choices and challenges facing people making difficult journeys in search of a safe place and to empathise with the situation currently facing many refugees.

For more information and to download resources please visit the [Christian Aid 'Learn' website](#).



## Buildings & Finance

### Insurance for VA Schools

Schools need to confirm what insurance cover they would like to renew for 2017-18. In case you missed the January letter from Dee Thomas the Insurance Return can be found in the Document section of this Bulletin and is attached to the email with this Bulletin. If you have not already returned the form please do so before **Friday 3<sup>rd</sup> March 2017**.

If you are not currently part of the block insurance scheme please contact Dee Thomas to discuss costs and options to join by telephone: 020 7932 1168 or email: [dee.thomas@london.anglican.org](mailto:dee.thomas@london.anglican.org)



## Governors & Governance

### Governors' Training Programme

The training programme has been constructed to reflect the key messages in government guidance. We will add sessions during the year, and would particularly draw your attention to the following sessions:

#### 2016/17 SPRING SCHEDULE

Tuesday 14 <sup>th</sup> March 2017	10am – 12noon	Governors Roles and responsibilities for Safeguarding
Thursday 23 <sup>rd</sup> March 2017	9am – 4pm	Safer Recruitment
Thursday 30 <sup>th</sup> March 2017	10am – 12noon	Monitoring Visits in School

#### 2016/17 SUMMER SCHEDULE

Monday 8 <sup>th</sup> May 2017	10am – 12.30pm	Resolving Complaints
Wednesday 17 <sup>th</sup> May 2017	9am – 4pm	Safer Recruitment

Further details and an application form can be found on the [LDBS website](#).

### Filling a LDBS Foundation Governor Vacancy

Does your school have a LDBS Foundation Governor vacancy? The LDBS has a governor pool of over 20 prospective governors looking to volunteer in Church of England schools. Each of these candidates has already been approved by the Appointments Panel and are waiting to find a suitable school. If you would like to see the governor pool database please email [governor.appointments@london.anglican.org](mailto:governor.appointments@london.anglican.org) or telephone: 0207 932 1159.

### Governing Body Minutes

Please send your governing body minutes directly to Leanne Gowar by post to: LDBS, 36 Causton Street, Pimlico, London, SW1P 4AU or email them to [leanne.gowar@london.anglican.org](mailto:leanne.gowar@london.anglican.org)



## Resources

### Royal Mail's Christmas Stamp Design Competition 2017

Royal Mail is running a competition for primary school pupils to design stamps for Christmas 2007 using the theme 'What does the Christmas season mean to you?' This follows the hugely popular Christmas 2013 competition, where 240,000 entries were received. Deadline for entries is 17<sup>th</sup> March 2017. For more information please visit [Royal Mail's website](#).

### Divine Poetry Competition 2017

Do you have any aspiring poets in your school? Divine Chocolate, in partnership with Christian Aid, is running a poetry competition with the theme 'Sharing Tastes Divine'. The closing date for entries is 30<sup>th</sup> April 2017.

For more information please visit the [Divine Chocolate website](#).



# Grow Education Partners

Website: [www.grow-education.org](http://www.grow-education.org)



: @Grow\_Education

## Grow Training and Development Programme

The table below shows the training sessions provided in the Spring and Summer terms. You can select and register for any of these courses on the [Grow Website](http://www.grow-education.org) or by email to [grow@london.anglican.org](mailto:grow@london.anglican.org)

Subject area	Course Title	Date(s)
NQT Programme	Spelling, Punctuation and Grammar SPAG	Wednesday 8 <sup>th</sup> March 2017
	English: Poetry	Wednesday 22 <sup>nd</sup> March 2017
	Developing children's number sense	Wednesday 26 <sup>th</sup> April 2017
	Science	Wednesday 10 <sup>th</sup> May 2017
	Learning measuring through problem solving	Wednesday 24 <sup>th</sup> May 2017
	Closing Ceremony	Wednesday 7 <sup>th</sup> June 2017
Science	Moving to working at greater depth	Tuesday 2 <sup>nd</sup> May 2017

## Grow Education Partners Service Provision

Do take a look at the [Grow website](http://www.grow-education.org) for details of our Leadership Support Packages, HR Service and Recruitment & Retention Service. For more information please email the administrative staff on [grow@london.anglican.org](mailto:grow@london.anglican.org) or speak to your school adviser.



# Teaching London

Teaching London

Website: [www.ldbsscitt-teacher-training.org](http://www.ldbsscitt-teacher-training.org)



: @LDBSCITT

## Applications for the Assessment-Only Route (AOR) to Qualified Teacher Status (QTS) for Primary and Secondary teachers can be made at any time in the year

**Suitable** for unqualified, experienced teachers, including those who trained abroad, who need to gain QTS. Candidates can apply for this route at any point throughout the year – and can gain QTS in their current school by portfolio and assessed practice. The whole process can be completed in one term.

**If you are:**

- ✓ An unqualified teacher with at least two years' teaching experience in two schools
- ✓ An experienced teacher, with a degree, who can achieve qualified teacher status (QTS) *without* any further training

**then apply now and you could be qualified within twelve weeks.**

Contact us now for further information: Tel: 0207 932 1126; Email: [admin@teachinglondon.org](mailto:admin@teachinglondon.org)

## Calling all Graduate Teaching Assistants

### Did you know...

- ✓ More than 65% of our trainees were Teaching Assistants before they joined us?
- ✓ More than half of them are training in the school where they worked?
- ✓ There are grants, maintenance loans, bursaries and scholarships available to help meet your training costs?

If you are interested in training to become a teacher then come along to our next free Open Evening and Workshop to find out more. It's not too late to apply to train in September 2017.

### You can:

- ✓ Find out how to apply
- ✓ Learn about funding and finance
- ✓ Learn about different teacher training options open to you
- ✓ Get advice about how to write a great personal statement and get an interview

Schedule of free Open Evening and Workshops	DATE	TIME	VENUE
	8 <sup>th</sup> March 2017	5-7pm	Teaching London, 2 West End Lane, NW6 4NT

Contact us now for further information: Tel: 0207 932 1126; Email: [admin@teachinglondon.org](mailto:admin@teachinglondon.org)



## Upcoming events

### Secondary Headteachers' & Secondary Deputy/Assistant Headteachers' Meetings 2016-17

Secondary Headteacher meeting dates are listed below and are held at London Diocesan House. Secondary Deputy / Assistant Headteacher meetings are run jointly with Southwark Diocese Board of Education (SDBE), the venues are listed below.

Refreshments are available 30 minutes before the start of each meeting. To register for any of these meetings, to suggest agenda items or to join the mailing list please email [kate.roskell@london.anglican.org](mailto:kate.roskell@london.anglican.org).

#### Secondary Headteachers' Meetings

Thursday 9 <sup>th</sup> March 2017	2.30 – 4.30pm	London Diocesan House, 36 Causton Street, SW1P 4AU
Thursday 15 <sup>th</sup> June 2017	2.30 – 4.30pm	London Diocesan House, 36 Causton Street, SW1P 4AU

#### Secondary Deputy / Assistant Headteachers' Meetings

Thursday 29 <sup>th</sup> June 2017	9.30 – 11.30am	London Diocesan House, 36 Causton Street, SW1P 4AU
-------------------------------------	----------------	--



## Reminders

### LDBS Newsletter

We really enjoy hearing about our schools and their achievements, whether they are academic, sporting, musical or just entertaining. If any school would like to send us pieces of work e.g. outstanding poems, newspaper cuttings, news items, a special card or poem that your children have made – these would be a great feature. The next issue of the Newsletter will include a feature on Spring events. Please send all items by post, email or fax to: Mitch Gallacher at LDBS, Diocesan House, 36 Causton Street, London, SW1P 4AU; Fax: 020 7932 1111; Email: [mitch.gallacher@london.anglican.org](mailto:mitch.gallacher@london.anglican.org) *Please make sure you have parental permission for any photos.*

### The Key Service for School Leaders and The Key for School Governors

We have arranged a significant discount on membership of The Key Services for School Services and The Key for School Governors for LDBS schools.

The Key is an independent support service for senior leaders. The Key's expert researchers provide answers to questions about any aspect of school leadership and management. The Key for School Governors is a support service for governors providing a wide range of information and support on the Ten Governor website relating to all aspects of school governance. These are then published as articles on the website for other members to read.

In February 2017 the Key launched their Compliance Tracker, which will be included in your membership for the Key for School Leaders. Compliance Tracker will help maintained schools and academies monitor compliance effectively.

The discounted prices are provided in the chart in the document section of this bulletin. This year The Key is offering two packages to LDBS schools for membership of their services to begin on 1<sup>st</sup> April 2017:

Package	The Key for School Leaders ( <i>single service membership</i> )	The Key for School Governors ( <i>single service membership</i> )	The Key for School Leaders & The Key for School Governors ( <i>multi-service membership</i> )
One year option	15% discount	15% discount	20% discount
Two year option	20% discount	20% discount	25% discount

If you would like to take advantage of this arrangement, please email [leanne.gowar@london.anglican.org](mailto:leanne.gowar@london.anglican.org) by **17<sup>th</sup> March 2017** advising which membership option you would like to choose. We will take your email as confirmation that you wish to go ahead with that membership option and will charge you accordingly.



## Document Contents

<b>Bulletin Section</b>	<b>Document Title</b>	<b>Page Number</b>
LDBS News	LDBS Primary School Adviser Advert	10
Buildings & Finance	Insurance for VA schools – Renewal form	11-14
Reminders	The Key Service discount information	15-16



**THE LONDON DIOCESAN  
BOARD FOR SCHOOLS**

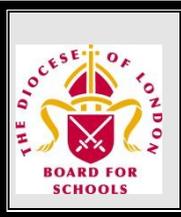
**Required for September 2017**

**PRIMARY SCHOOL ADVISER**

**Inner London Leadership Scale**

- This is a rewarding and challenging post for someone with extensive and successful experience in leading and managing a primary school. He or she will possess the high-level skills and qualities needed to give professional and personal support to headteachers and governors in their work of maintaining and developing high-quality schools rooted in Christian values actively serving their local communities.
- The Diocese of London is made up of 18 Local Authorities north of the Thames and within the M25. LDBS Primary Advisers undertake a wide range of duties and tasks in support of schools often in conjunction with local authority partners. This post is likely to cover schools in Inner London.
- Grow Education Partners is the trading arm of the LDBS and provides school improvement services to both Church and Community schools. Advisers also work as Grow Education consultants.
- Applicants should be practising Christians committed to the distinctive role of the Church of England in education and of Church of England schools in particular. The requirement to be a practising Christian is because you will be expected to advise on developing the Christian mission and ethos of Church of England Schools.
- For an informal discussion about this post, please contact Kate Roskell, Co-ordinating Adviser on [kate.roskell@london.anglican.org](mailto:kate.roskell@london.anglican.org) or 020 7932 1156 Further details and an application form can be obtained from Robert Bullett on 020 7932 1161 or [robert.bullett@london.anglican.org](mailto:robert.bullett@london.anglican.org)

**Closing Date:** Wednesday 8<sup>th</sup> March 2017 **Interviews:** Week beginning 20<sup>th</sup> March 2017



**2017-18 INSURANCE RENEWAL FOR  
CHURCH OF ENGLAND VOLUNTARY AIDED SCHOOLS**

From: Dee Thomas (020 7932 1168)

To: Head Teachers, Bursars, Business Managers, Finance Managers, Finance Officers and Governors of all Church of England Voluntary aided schools within London Diocese

Priority: ***URGENT***

Action: Response required by Friday the ***3<sup>rd</sup> March 2017***

---

Dear Colleagues

Would you please confirm what insurance cover(s) your school likes to renew for 2017-18 by completing and returning the attached form by 3<sup>rd</sup> March 2017.

*Good news* is that we have negotiated a new three year long term agreement with QBE who have reduced their rates considering the long standing relationship they have with LDBS.

*Bad news* is that the Insurance Premium Tax (IPT) has been increased to 10% from 1<sup>st</sup> October 2016 and will go up again to 12% from 1<sup>st</sup> July 2017.

**1. LDBS Buildings and Contents Insurance**

For 2017/18 renewal, the premium will be 53 pence (59 pence last year) (+10% IPT) per £1,000 of sum assured up to £15m and 62 pence (69 pence last year) (+10% IPT) per £1,000 of sum assured in excess of £15m. Premium may vary depending on the number of schools signing up.

Sum assured will be increased to reflect current re-building costs and major building works carried out during last year. The policy covers claims over £2,000 before VAT and qualifying claims are paid without any deductions i.e. there is no excess.

The policy provides cover for business interruption up to £500k per incident and building works up to £250k per single contract value including fees and VAT. Building works in excess of £250k per single contract value including fees and VAT should be insured separately and can be arranged by LDBS as and when required.

Cover for subsidence is included.

**Where you insure with the Local Authority rather than LDBS, you must ensure that the names of the Trustees of the School are jointly named on the policy.**

## **2. LDBS Money cover**

The policy provides money insurance for up to £2,500 a year for a premium of £45 per school per year plus 10% IPT with an excess of £100.

## **3. LDBS Legal Expenses cover for £100k**

The premium will be the same as last year at £1 per pupil per year plus 10% IPT provided the same number of schools sign up as in previous years.

We regard this cover as essential for all schools. This policy covers governing bodies for legal expenses should claims under the schools employer liability policy involve legal action. It also covers governing bodies for legal costs arising out of unfair dismissal claims, admissions appeals etc.

## **4. LDBS Block policy for Employer Liability (£10m) and Public Liability (£5m) covers**

The premium for Employer Liability cover will be £4.12 (£4.58 last year) per pupil per year (+ 10% IPT) and Public Liability cover will be £4.17 (£4.63 last year) per pupil per year (+ 10% IPT) depending on the number of schools signing up.

### **Employer Reference Number (ERN)**

Schools requiring Employer's Liability cover are required to provide their Employer Reference Number (ERN), commonly referred to as the Employer Payee Reference. Employers Liability Tracing Office (ELTO) rules require the ERN to be put on the Employer's Liability Database (ELD).

## **5. LDBS Group Personal Accident and Travel Policy**

The premium remains the same as last year at £1 per pupil per year (+ 10% IPT). This policy includes cover for pupils on work experience organized by the school and travel (external journey or school excursion) anywhere in the world for employees and helpers as well as pupils.

The policy provides cover for baggage per person up to £5k with single article limit of £1k, business equipment per person up to £1k, cancellation/curtailment up to £5k, Hijack/kidnap and detention per day up to £300, legal expenses up to £50k, unlimited medical and emergency travel expenses cover, money and credit cards up to £3k, personal liability up to £5m, travel delay per person up to £750, travel documents up to £2k and personal accident up to £100k.

## **6. LDBS Professional and Officials Indemnity covers**

Premium is likely to remain the same as last year at £1.30 per pupil per year (+ 10% IPT) depending on the number of schools signing up. We are waiting for confirmation of the premium rate from our brokers.

The policy provides indemnity cover for Directors' & Officers' Liability for up to £5m and School legal liability up to £5m. The policy does not cover employment practices liability.

**7. Engineering & Plant Insurance (also known as Lift Insurance)**

Premium per lift per year will be £342 including IPT and VAT.

If you have a lift(s) in school, lift insurance cover is mandatory in addition to lift maintenance contract. The cover will provide for periodic inspections of the lift as required by Statute. Please complete the form with details of lift if you need this cover.

.....

**INSURANCE RETURN FOR VOLUNTARY AIDED SCHOOLS 2017-18**

**Please email your return by Friday 3<sup>rd</sup> March 2017 to [dee.thomas@london.anglican.org](mailto:dee.thomas@london.anglican.org)**

**1. LDBS Buildings & Contents insurance:**

- We wish to buy Building & Contents cover.
- We wish to buy Building only cover.
- We wish to buy Contents only cover.
- We wish to opt out of the LDBS block policy and arrange covers through.....  
and confirm our buildings are insured for £.....

**2. LDBS Money cover:**

- We wish to buy the money insurance.
- We do not wish to buy the money insurance.

**3. LDBS Legal Expenses cover:**

- We wish to buy the Legal Expenses insurance.
- We wish to opt out of the LDBS block policy and confirm that Governing Body holds cover for a minimum of £50,000

**4. LDBS Block policy for Employer and Public Liability covers:**

- We wish to buy Employer and Public Liability covers. Our School's ERN number: .....
- We wish to opt out of the LDBS block policy and confirm that Governing Body holds sufficient cover.

**5. LDBS Group Personal Accident and Travel Policy:**

- We wish to buy Group Personal Accident and Travel Policy.
- We wish to opt out of the LDBS block policy.

**6. LDBS Professional and Officials Indemnity:**

- We wish to buy Professional and Official Indemnity covers.
- We wish to opt out of the LDBS block policy.

**7. LDBS Engineering and Plant (Lift) Insurance:**

- We wish to buy Lift Insurance. Make of Lift: ..... Model: .....  
Maximum load bearing capacity: .....
- We wish to opt out of the LDBS block policy.

**Name:** ..... **Signature:** .....

**Telephone:** ..... **No. of pupils as of January 2017:** .....

**School Name & address:** .....

**Email for sending soft copies of policies:** .....



This year The Key is offering two packages to LDBS schools for membership of their services to begin on 1 April 2017.

**One year option:**

No of Pupils	The Key for School Leaders with an approx 15% discount	The Key for School Governors with an approx 15% discount	The Key for School Leaders and The Key for School Governors with an approx 20% discount	Savings for LDBS schools when purchasing The Key for School Leaders and The Key for School Governors	CPD Toolkit with an approx 15% discount	The Key for School Leaders, The Key for School Governors and CPD Toolkit with an approx 20% discount	Savings for LDBS schools that buy all of our membership services
1 - 100	£451.00	£336.00	£740.00	£285.00	£289.00	£1,029.00	£336.00
101 - 200	£506.00	£378.00	£832.00	£308.00	£370.00	£1,201.75	£373.25
201 - 400	£561.00	£421.00	£924.00	£331.00	£485.00	£1,408.50	£416.50
401 - 600	£672.00	£459.00	£1,064.00	£366.00	£574.00	£1,637.75	£467.25
601 - 900	£833.00	£506.00	£1,260.00	£415.00	£646.00	£1,906.00	£559.00
901 - 1500	£931.00	£557.00	£1,400.00	£450.00	£748.00	£2,148.00	£582.00
1501 - 2000	£1,020.00	£616.00	£1,540.00	£485.00	£850.00	£2,390.00	£635.00
2000+	£1,275.00	£650.00	£1,812.00	£553.00	£965.00	£2,776.75	£723.25

Prices exclude VAT

Schools are eligible for the following discounts for an annual membership through LDBS's group membership:

- Single service of a The Key for School Leaders/ The Key for School Governors – schools can benefit from a 15% discount
- Multi service membership – schools can benefit from a 20% discount
- Membership will run from **01 April 2017 to 31 March 2018**

Please get in touch with Leanne Gowar at [leanne.gowar@london.anglican.org](mailto:leanne.gowar@london.anglican.org) if you would like to go ahead with this offer for your school. Please remember to specify which services you would like and whether it is the one or two year option.



Two year option:

No of Pupils	The Key for School Leaders with an approx 20% discount	The Key for School Governors with an approx 20% discount	The Key for School Leaders and The Key for School Governors with an approx 25% discount	Savings for LDBS schools when purchasing The Key for School Leaders and The Key for School Governors	CPD Toolkit with an approx 20% discount	The Key for School Leaders, The Key for School Governors and CPD Toolkit with an approx 25% discount	Savings for LDBS schools that buy all of our membership services
1 - 100	£424.00	£316.00	£693.75	£331.25	£272.00	£948.75	£416.25
101 - 200	£476.00	£356.00	£780.00	£360.00	£348.00	£1,106.25	£468.75
201 - 400	£528.00	£396.00	£866.25	£388.75	£456.00	£1,293.75	£531.25
401 - 600	£632.00	£432.00	£997.50	£432.50	£540.00	£1,503.75	£601.25
601 - 900	£784.00	£476.00	£1,181.25	£493.75	£608.00	£1,751.25	£713.75
901 - 1500	£876.00	£524.00	£1,312.50	£537.50	£704.00	£1,972.50	£757.50
1501- 2000	£960.00	£580.00	£1,443.75	£581.25	£800.00	£2,193.75	£831.25
2000+	£1,200.00	£612.00	£1,698.75	£666.25	£908.00	£2,550.00	£950.00

Prices exclude VAT and are representative of an annual subscription for multi-year members only

The Key is offering LDBS schools the opportunity to benefit from a greater discount if schools commit to a two year membership package.

- Single service membership: 20% discount
- Multi service membership: 25% discount

**Benefit of choosing a two year membership with The Key:**

- Frozen membership prices until 2019
- Annual invoicing (two invoices over the course of your membership)
- A waiver on the standard £100 joining fee
- Membership will run from 01 April 2017 to 31 March 2019

Please get in touch with Leanne Gowar at [Leanne.gowar@london.anglican.org](mailto:Leanne.gowar@london.anglican.org) if you would like to go ahead with this offer for your school. Please specify which services you would like and whether it is the one or two year option.