New inspectors must fill in section A of this form when they have successfully completed the training course. The inspector must then send the form to the diocese.

After completion by the diocese, this form should be sent electronically to [peter.churchill@churchofengland.org](mailto:peter.churchill@churchofengland.org) at the Church of England Education Office.

No documents are required as these will have been checked by the diocese but a photograph of the inspector should be attached for the badge to be issued.

**Section A - to be filled in by the inspector**

|  |  |
| --- | --- |
| Title |  |
| Surname |  |
| Other names |  |
| Address |  |
| Postcode |  |
| Mobile Telephone |  |
| Work Telephone |  |
| Home Telephone |  |
| Email |  |
| Post Currently Held (if relevant) |  |
| Please tick to confirm digital head and shoulders photo attached as .jpg (required for badge) |  |
| **Phase of education you wish to inspect (tick all that apply):** | |
| Primary |  |
| Middle |  |
| Secondary |  |
| Any |  |
| **Please enter the dates of your training (for new inspectors only):** | |
| Taught Day 1 |  |
| Taught Day 2 |  |
| Taught Day 3 |  |
| Taught Day 4 |  |
| Shadow Inspection |  |
| Sign off inspection |  |

**Section B - to be filled in by the diocese**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **I confirm that I have seen the following documentation (please tick):** | | | | |
| \*SIAMS inspector final assessment form showing inspector has demonstrated sufficient competencies | | | |  |
| \*Insurance certificate showing professional indemnity insurance | | | |  |
| DBS Disclosure Number | | | |  |
| DBS date | | | |  |
|  | | | | |
| Diocese |  | | | |
| Name |  | Signed |  | |
| Position of responsibility |  | | | |

**\*You do not need to send copies of certificates to the Church of England Education Office**

**Email** [**peter.churchill@churchofengland.org**](mailto:peter.churchill@churchofengland.org)