Example:

Safeguarding induction pack front sheet

**Please return this signed front sheet to x prior to working at the school**

**I have received the following documents.**

**I understand that by signing this sheet I have read and understood and all the documents listed below and that this sheet will be retained in my staff file.**

**I agree to comply with school policy and procedures contained within these policies and documents.**

* The school’s Safeguarding and CP Policy
* The Staff Behaviour Code – should include acceptable use of technology, staff pupil relationships, communications and use of social media
* Part 1 of KCSiE 2016 (and preferably Annex A to support understanding)- including the role of the DSL
* The school’s behaviour policy
* The school’s Whistleblowing Policy
* What to do if you are worried a child is being abused (DfE)
* Add here any other pertinent policies and documents e.g. attendance, school visits, medicines, Safer Working Practice
* The school’s prevent strategy

I have no further questions (please tick) \_\_\_\_

I would like clarification on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Signed:

Date:

You will also have a discussion with the Designated Safeguarding Leader (DSL) , name xxxxxx when you start at the school, (within the first week), to discuss anything arising from these documents and to go through the reporting procedures once again.

Thank you.

Headteacher